

Republic of the Philippines

Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 654, s. 2023

June 1, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for the information of DepEd officials, personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph)

2023 INTERNATIONAL, NATIONAL AND SPECIALIZED TRAINING- WORKSHOP FOR HUMAN RESOURCE, RECORDS, OFFICE PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE /SELF-PACED)

The Philippine Continuing Professional Development will conduct a series of PRC-CPD PROGRAM accredited face-to-face and self-paced online delivery programs which aims to contribute to teachers' "lifelong learning" through the MATATAG Agenda of the Department of Education (DepEd).

For further details on the conduct of the said virtual programs, please see attached document for reference.

Please be advised that application to the said program should be **voluntary**, and related cost which may be incurred by the applicants shall be on **personal expense** or sourced from a **legitimate local government unit donor**. They are also reminded to **strictly observe Time-On-Task Policy**, and **strict compliance to No Disruption of Classes Policy of the Department as stipulated in DepEd Order No. 09**, **s. 2005**. Interested employees are further advised to submit a letter informing the Schools Division Office through the Human Resource Development (HRD) Section regarding their participation to the said program.

Please be guided accordingly.

hrdn/m06/01/2023

DEPEDQUEZON-TM-SDS-04-011-003





RAINING CENTER

DepEd-NEAP Authorization Number: LSP-2021-0002-0503

PRC Accreditation Number: PTR-2019-311 SEC Registration Number: CS201510650

TIN Number: 009-052-585-000

Ontact Number . 0917-805-3370

0933-867-4931 (02) 7987-1356

Emails:

inquiry@pcpdtraining.org inquiry.pcpd@gmail.com

Facebook: fb com/pcpdtraining DEPED - QUEZON

DIS NO. DO053123-1097

DOWNLOADED

Date/Time MAY 2 9 2023

CHURLI BILTIPM

Date:

May 29, 2023

To:

Schools Division Superintendent

Schools Division Office - DepEd

Subject:

2023 INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING-WORKSHOP FOR HUMAN RESOURCE, RECORDS, AND OFFICE

PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE/SELF-PACED)

Dear Sir/Madam:

Peace and good health be unto you!

Anchored on the **MATATAG Agenda** of the Department of Education under the leadership of *Vice President Sara Z. Duterte-Carpio*, PCPD Training Center, Inc. believes that advancement in any field of knowledge is largely due to on-going research studies and technical training that aim to gain new ground in explaining theories and phenomena. Outside this would only be a repetition of formerly held beliefs and understandings which only reiterates what most know as truth and thereby remain stagnant. As such, it is but imperative that in the advent of technological advancement with the emerging models, approaches, tools, frameworks, and other social constructs that adaptation through 21st century skills training be the course taken by professionals working as a human resource, records, and office personnel and teachers as well.

To contribute to professionals "lifelong learning" through the MATATAG Agenda of DepEd, PCPD Training Center, Inc. will conduct an INTERNATIONAL, NATIONAL, AND SPECIALIZED TRAINING-WORKSHOPS FOR HUMAN RESOURCE, RECORDS, AND OFFICE PERSONNEL AND TEACHERS (FACE-TO-FACE AND ONLINE/SELF-PACED). The details are as follows:

A

3-DAY NATIONAL SEMINAR-WORKSHOP ON E-PERSONNEL AND LEADERSHIP 5.0 FOR HUMAN RESOURCE, RECORDS, AND OFFICE MANAGEMENT AND ADMINISTRATION

Theme: "e-Personnel and Leadership 5.0: An Innovative and Transformative 21st Century Managerial and Administrative Skills"

Venue: La Carmela de Boracay, Beachfront, Station 2, Balabag, Boracay Island, Malay,

Date: September 8-10, 2023 (24 HOURS)

PROGRAM DESCRIPTION:

This seminar-workshop is a 3-day face-to-face program for human resource, records, and office personnel. Anchored on the theme. "e-Personnel and Leadership 5.0: An Innovative and Transformative 21st Century Managerial and Administrative Skills", this seminar-workshop will capacitate human resource personnel with regards to leadership, management, and administration in the digital era. E-personnel or electronic personnel is ate/Times the utilization of digital technology and online platforms for managing and administering human resources processes within an organization. It includes the application of various digital tools and techniques to streamline HR system, enhance office and records personnel efficiency, and improve overall human resource leadership, management, and administration. It leverages technology to optimize HR processes, leading to increased efficiency, improved employee experience, and better decision-making in human resources management in the 21st century through leadership 5.0.

PROGRAM OBJECTIVES:



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- a. Formulate strategic policy for office management and administration through the positive use of Artificial Intelligence,
- b. Understand the fundamental concepts of Data Privacy, Information Security, and Intellectual Property for Human Resource, Records, and Office Personnel,
- c. Integrate Leadership 5.0 and Personnel Agility in Leadership and Managerial Skills for Human Resource, Records, and Office Personnel, and
- d. Utilize e-Governance and the Social Media Platforms for effective 21st century communication skills among human resource, records, and office personnel.

TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Tim e
7:30am-8am- Registration/Attendance/Prayer/Nation al Anthem/Opening Remarks/ Basic Orientation		c/o PCPD Training Center Staff	
DAY 1 (8AM-5PM) TOPICS Morning Session: Artificial Intelligence (AI) as a Tool in Formulating Strategic Policy for Office Management and Administration	1. Learn and understand how to formulate strategic policy for office management and	ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social	Sept 8-10 2023 (8am to 5pm
Afternoon Session: Data Privacy, Information Security, and Intellectual Property: Building Integrity among Human Resource and Records Personnel DAY 2 (8AM-5PM)	administration through the positive use of Artificial Intelligence	Studies ANNABELLE A.	
TOPICS Morning Session: Leadership 5.0 and the Human Resource Management	understand the fundamental concepts of Data Privacy, Information	GORDONAS , PhD Director, Resource Generation Office	
Afternoon Session: Personnel Agility through Digital Leadership and Managerial Skills DAY 3 (8AM-5PM)	Security, and Intellectual Property for Human Resource, Records, and	Chair, Master of Arts in English Language Teaching	
TOPIC:	Office Personnel	Polytechnic University of the	
e-Governance and Social Media Platforms: Developing an Effective 21st Century Communication Skills	3. Utilize and Integrate Leadership 5.0 and Personnel Agility in Leadership and Managerial Skills for	Philippines, Sta. Mesa, Manila	



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Human Resource, Records, and Office Personnel, and 4. Utilize e-Governance and the Social Media Platforms for effective 21st century communicatio n skills among human resource, records, and office personnel.

В

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR LANGUAGE (ENGLISH AND FILIPINO), MATHEMATICS, AND SCIENCE EDUCATORS

Theme: "Forging Path Towards Responsive and Transformative 21st Century Language (English and Filipino), Mathematics, and Science Education"

Venue: Teachers' Camp, Baguio City Date: July 28-30, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-____

PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of Language (English and Filipino), Mathematics, and Science Education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century Language (English and Filipino), Mathematics, and Science Education" and is intended for educators in basic and higher educational institutions in the field of Language (English and Filipino), Mathematics, and Science. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digital-oriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on July 28-30, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

PROGRAM OBJECTIVES:

e. Discuss and understand the fundamental concepts of Education 5.0 in relation AI, IoT, and the Big Data Analytics in teaching-learning process in Language (English and Filipino), Mathematics, and Science education,



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f. Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century Language (English and Filipino), Mathematics, and Science educators,

g. Integrate digital tools and techniques in Instructional Leadership for Language (English and Filipino), Mathematics, and Science, and

h. Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in

Language (English and Filipino), Ma TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time
7:30am-8am- Registration/Attendance/Prayer/National Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF	*	c/o PCPD Training Center Staff	
DAY 1 (8AM-5PM) Topic: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts	1. Discuss and understand the fundamentals and concepts of AI, IoT, and the Big Data Analytics for Language, Mathematics, and Science educators	ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies	July 28, 2023 8AM- 5PM
	2. Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of Language, Mathematics, and Science educators		
	3. Demonstrate the positive use of AI, IoT, and the Big Data Analytics in the teaching-learning process in Language, Mathematics, and Science education		
DAY 2 (8AM-5PM) Topic: Instructional Leadership in the Digital Age	1. Discuss and understand the fundamental concepts of Instructional	ANNABELLE A. GORDONAS, PhD Director, Resource	July 29, 2023 8AM- 5PM



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TIN Number: 009-052-585-000

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* ·	a b	
	Leadership in the Digital Age for Language, Mathematics, and Science educators 2. Integrate digital tools and techniques in Ageneration Office Chair, Master of Arts in English Language Teaching Polytechnic University of the	
	Instructional Leadership for Language, Mathematics, and Science educators Philippines, Sta. Mesa, Manila Manila	
	3. Demonstrate Instructional Leadership in the Digital Age in the context of education: teaching and learning process in Language, Mathematics, and Science education	
DAY 3 (8AM-5PM) Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design	1. Discuss and understand the GORDONAS, phD Director, Resource in 21st Generation Century Language, Mathematics, and Science education ANNABELLE A. GORDONAS, PhD Director, Resource Generation Office Chair, Master of Arts in English Language	July 23, 2023 8AM- 5PM
	2. Integrate Industry 5.0 digital Fontiers in designing curriculum and assessment in Language, Mathematics, and Science education	



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3. Create and
Design
Curriculum
and
Assessment
using digital
frontier to
enhance the
teachinglearning
process in
Language,
Mathematics,
and Science
Education

C.

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR EPP, TLE, AND TVL EDUCATORS

Theme: "Forging Path Towards Responsive and Transformative 21st Century EPP, TLE, AND TVL Education"

Venue: Teachers' Camp, Baguio City Date: August 11-13, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-

PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of EPP, TLE, and TVL education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century EPP, TLE, AND TVL Education" and is intended for educators in basic and higher educational institutions in the field of EPP, TLE, and TVL. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digital-oriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on August 11-13, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

PROGRAM OBJECTIVES:

- Discuss and understand the fundamental concepts of Education 5.0 in relation AI, IoT, and the Big Data Analytics in teaching-learning process in EPP, TLE, and TVL.
- j. Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century EPP, TLE, and TVL educators,
- Integrate digital tools and techniques in Instructional Leadership for EPP, TLE, and TVL educators, and
- I. Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in EPP, TLE, and TVL subjects.



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7:30am-8am- Registration/Attendance/Prayer/Natio nal Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF		ti e	c/o PCPD Training Center Staff	
DAY 1 (8AM-5PM) Topic: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts	2.	Discuss and understand the fundament als and concepts of AI, IoT, and the Big Data Analytics for EPP, TLE, and TVL Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of EPP, TLE, and TVL Demonstrat e the positive use of AI, IoT, and the Big Data Analytics in the teaching-learning process in EPP, TLE, and TVL	ROMEL MENORIAS FEU- Alabang Master Arts in Education Major in Social Studies	Augus t 11, 2023 8AM- 5PM
DAY 2 (8AM-5PM)	1.	Discuss and	ANNABELL	Augus
Topic: Instructional Leadership in the Digital Age	2.	understand the fundamental concepts of Instructional Leadership in the Digital Age for EPP, TLE, and TVL Integrate digital tools and techniques	E A. GORDONA S, PhD Director, Resource Generation Office Chair, Master of Arts in English Language Teaching	t 12, 2023 8AM- 5PM



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		in Instructiona I Leadership for EPP, TLE, and TVL 3. Demonstrat e Instructiona	Polytechnic University of the Philippines, Sta. Mesa, Manila	
		I Leadership in the Digital Age in the context of education: teaching and learning process in EPP, TLE, and TVL		
DAY 3 (8AM-5PM)	1.	Discuss and	ANNABELL	Augus
Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design	p	understand the fundamental concepts of Industry 5.0 in 21st century EPP, TLE, and TVL	E A. GORDONA S, PhD Director, Resource Generation Office	t 13, 2023 8AM- 5PM
	2.	Integrate Industry 5.0 digital frontiers in designing curriculum and assessment in EPP, TLE, and TVL	Chair, Master of Arts in English Language Teaching Polytechnic University of	i e
	3.	Create and Design Curriculum and Assessment using digital frontier to enhance the teaching- learning process in EPP, TLE, and	the Philippines, Sta. Mesa, Manila	i e



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D.

3-DAY NATIONAL SEMINAR-WORKSHOP AND SPECIALIZED TRAINING ON EDUCATION 5.0 AND INSTRUCTIONAL LEADERSHIP FOR ESP (VALUES EDUCATION), MAPEH, AND SOCIAL STUDIES EDUCATORS

Theme: "Forging Path Towards Responsive and Transformative 21st Century EsP (Values Education), MAPEH, and Social Studies Education"

Venue: Teachers' Camp, Baguio City Date: August 25-27, 2023 (24 HOURS)

PRC-CPD PROGRAM ACCREDITATION NO.: PTR-2019-311-___

PROGRAM DESCRIPTION:

This is a 3-day national seminar-workshop and specialized training program (24 HOURS) in the field of EsP (Values Education), MAPEH, and Social Studies education. It is designed to capacitate 21st Century educators on the advent of Industrial Revolution 5.0 and its relevance on instructional leadership to enhance the teaching and learning process thus developing a progressive, transformative, and responsive education. The training program is anchored on the theme, "Forging Path Towards Responsive and Transformative 21st Century EsP (Values Education), MAPEH, and Social Studies Education" and is intended for educators in basic and higher educational institutions in the field of EsP (Values Education), MAPEH, and Social Studies. The following topics are formulated and are integrated in the program in response to Education 5.0 and instructional leadership and to achieve a digitaloriented educators for 21st century learners: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts, Instructional Leadership in the Digital Age, and Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design. This program is to be conducted in a face-to-face modality on August 25-27, 2023, at Teachers Camp, Baguio City following the minimum health protocol to ensure the safety of participants.

PROGRAM OBJECTIVES:

- m. Discuss and understand the fundamental concepts of Education 5.0 in relation to AI, IoT, and the Big Data Analytics in teaching-learning process in EsP (Values Education), MAPEH, and Social Studies,
- Employ the technical-know-how of utilizing AI, IoT, and the Big Data Analytics to enhance the pedagogical skills of 21st century EsP (Values Education), MAPEH, and Social Studies educators,
- Integrate digital tools and techniques in Instructional Leadership for EsP (Values Education), MAPEH, and Social Studies, and
- Utilize Industry 5.0 Digital Frontiers in designing curriculum and assessments in EsP (Values Education), MAPEH, and Social Studies subjects.

ESF (Values Education), MAPEH, and Social Studies subjects.					
TOPICS	INTENDED LEARNING OUTCOMES	Resource Persons	Date and Time		
7:30am-8am- Registration/Attendance/Prayer/Nation al Anthem/Opening Remarks/ Basic Orientation on CPD Law/AQRF/PQF		c/o PCPD Training Center Staff	2		
DAY 1 (8AM-5PM) Topic: Artificial Intelligence (AI), Internet of Things (IoT), and the Big Data Analytics: Theories and Concepts	1. Discuss and understand the fundamental s and concepts of Al, IoT, and the Big Data Analytics for EsP (Values Education).	ROMEL MENORIAS FEU-Alabang Master Arts in Education Major in Social Studies	Augus t 25, 2023 8AM- 5PM		



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	MAPEH, and Social Studies 2. Utilize AI, IoT, and the Big Data Analytics to enhance the 21st century skills of EsP (Values Education), MAPEH, and Social Studies 3. Demonstrat e the positive use of AI, IoT, and the Big Data Analytics in the teaching- learning process in EsP (Values	
DAY 2 (8AM-5PM)	Education), MAPEH, and Social Studies 1. Discuss and ANNABELLE A	ugus
Topic: Instructional Leadership in the Digital Age	understand the GORDONAS 20 photos of Director, 86	26, D23 AM- PM



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	MAPEH, and Social Studies 3. Demonstrat e Instructional Leadership in the Digital Age in the context of education: teaching and learning process in EsP (Values Education), MAPEH, and Social Studies
DAY 3 (8AM-5PM)	1. Discuss and ANNABELLE Augus
Topic: Integration of Industry 5.0 Digital Frontiers in Curriculum and Assessment Design	understand the fundamental concepts of Industry 5.0 in 21st century EsP (Values Education), MAPEH, and Social Studies 2. Integrate Industry 5.0 digital frontiers in designing curriculum and assessment in EsP (Values Education), MAPEH, and Social Studies 3. Create and Design Curriculum and Assessment using digital frontier to enhance the teaching-



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 	learning process in	
	EsP (Values	
	Education),	
	MAPEH, and	
	Social	
	Studies	

E.

10-DAY INTERNATIONAL TRAINING FOR 21ST CENTURY EDUCATORS IN LEADERSHIP, PEDAGOGIES, AND CRISIS MANAGEMENT WITH MODULE AND BOOK WRITING

(This program is to be conducted online, asynchronous, and self-paced. It is a combination of different online programs with international speakers). Since this is a self-paced program, the date indicated on the certificate would depend on the date the assessments and outputs of the participants are being done or submitted.)

Date: July 1, 2023 to February 15, 2024 (self-paced)

TITLE	PRC ACCREDITATION	
	NUMBER	SPEAKERS:
National Training on	PTR-2019-311-2374	
The Challenges,		
Opportunities, and		Reynaldo Garnace, PhD
Best Practices in	19	Leyte Normal University
Management During		<i>E</i>
this Pandemic		Annabelle A. Gordonas, PhD
National Training on	PTR-2019-311-2376	Polytechnic University of the
Module and Book		Philippines
Writing for 21st		*
Century Educators		Prof. Rommel P. Sergio
National Training on	PTR-2019-311-2393	Canadian University Dubai, UAE
21st Century		
Teaching-Learning		Dr. Sharon Mendoza-Dreisbach
Pedagogies and		Canadian University Dubai, UAE
Teachers Role	20	
During Pandemic		
Time		All
National Training on	PTR-2019-311-2436	
Effective		9 2
Communication		
Skills And Project		8 8
Planning And		
Delegating Among		12
Leaders		
National Training on	PTR-2019-311-2437	
Building	111120170112107	# # #
Collaborative		- **
Inclusive Working		
Relationship		· · · · · · · · · · · · · · · · · · ·
National Seminar-	PTR-2019-311-2456	
Workshop on	111, 2017 011 2430	-
Leadership: "The		
Total Leader":		
Essential Skills for		
Successful School		· ·
Management	140	12
Philanthropic	International Speaker	-
Leadership in	Non-CPD	<i>a</i>
Action: Social	Tion-Ci D	
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Responsibilities at the Time of Crisis		21	
Change	International Speaker		
Management	Non-CPD		
Leadership: Toolbox			
in Times of Crisis			

The registration fee will cover the expenses needed to conduct the program like venue, resource persons, staff and facilitators, travel expenses, certificates, kit, lunch, AM/PM snacks, materials for workshops, and other expenses.

	REGISTRATION FEE
ONLINE/ASYNCHRONOUS/SELF- PACED	FACE-TO-FACE PROGRAM WITH LUNCH AND AM/PM SNACKS
10-DAY INTERNATIONAL TRAINING WITH ASSESSMENT/OUTPUTS	3-DAY SEMINAR-WORKSHOPS AND SPECIALIZED TRAINING PROGRAMS IN BAGUIO CITY
Php 1, 500. 00 only.	Php 2, 800. 00 (Early Bird Group of 5 Registration) Php 3, 200. 00 (Early Bird Individual Registration) Php 3, 800. 00 (Regular Registration)
	3-DAY SEMINAR-WORKSOP FOR HUMAN RESOURCE, RECORDS AND OFFICE PERSONNEL IN BORACAY ISLAND
	Php 6, 500. 00 (Early Bird Group of 5 Registration) Php 7, 000. 00 (Early Bird Individual Registration) Php 7, 500. 00 (Regular Registration)

For this reason, the undersigned would like to request for an **ADVISORY** to inform interested individuals within your jurisdiction in a **VOLUNTARY BASIS** and in compliance with the "no disruption of classes" policy of DepEd.

Kindly email us a copy of the advisory once it has been released by your office for our record and to help you disseminate through our various social media platforms.

To register and for other concerns, interested participants may contact the following: inquiry.pcpd@gmail.com | 0917-805-3370 | 09338674931.

In anticipation of your positive response, allow me to extend my sincerest gratitude in advance.

Sincerely,

JACKBERT D. MENDOZA, DEM (cand.)

Deputy Executive Training Director

PCPD Training Center, Inc.